

## ADVANCED ENGLISH COMMUNICATION SKILLS LAB

**B.Tech. III Year II Sem.**

**L T P C**

**Course Code: EN606HS**

**0 0 3 2**

### **Introduction**

A course on *Advanced English Communication Skills (AECS) Lab* is considered essential at the third year level of B.Tech and B.Pharmacy courses. At this stage, the students need to prepare themselves for their career which requires them to listen to, read, speak and write in English both for their professional and interpersonal communication. The main purpose of this course is to prepare the students of Engineering for their placements.

**Course Objectives:** This Lab focuses on using multi-media instruction for language development to meet the following targets:

- To improve students' fluency in spoken English
- To enable them to listen to English spoken at normal conversational speed
- To help students develop their vocabulary
- To read and comprehend texts in different contexts
- To communicate their ideas relevantly and coherently in writing
- To make students industry-ready
- To help students acquire behavioral skills for their personal and professional life
- To respond appropriately in different socio-cultural and professional contexts

**Course Outcomes:** Students will be able to:

- Acquire vocabulary and use it contextually
- Listen and speak effectively
- Develop proficiency in academic reading and writing
- Increase possibilities of job prospects
- Communicate confidently in formal and informal contexts

### **Syllabus**

The following course activities will be conducted as part of the Advanced English Communication Skills (AECS) Lab:

1. **Inter-personal Communication and Building Vocabulary** - Starting a Conversation – Responding Appropriately and Relevantly – Using Appropriate Body Language – Role Play in Different Situations - Synonyms and Antonyms, One-word Substitutes, Prefixes and Suffixes, Idioms and Phrases and Collocations.
2. **Reading Comprehension** –General Vs Local Comprehension, Reading for Facts, Guessing Meanings from Context, , Skimming, Scanning, Inferring Meaning.
3. **Writing Skills** – Structure and Presentation of Different Types of Writing – Letter Writing/Resume Writing/ e-correspondence/ Technical Report Writing.

4. **Presentation Skills** – Oral Presentations (individual or group) through JAM Sessions/Seminars/PPTs and Written Presentations through Posters/Projects/Reports/e-mails/Assignments... etc.,
5. **Group Discussion and Interview Skills** – Dynamics of Group Discussion, Intervention, Summarizing, Modulation of Voice, Body Language, Relevance, Fluency and Organization of Ideas and Rubrics of Evaluation- Concept and Process, Pre-interview Planning, Opening Strategies, Answering Strategies, Interview through Tele-conference & Video-conference and Mock Interviews.

**Minimum Hardware Requirement:** Advanced English Communication Skills (AECS) Laboratory shall have the following infrastructural facilities to accommodate at least 35 students in the lab:

- **Spacious room with appropriate acoustics**
- **Eight round tables with five movable chairs for each table.**
- **Audio-visual aids**
- **LCD Projector**
- **Public Address system**
- **Computer with suitable configuration**

**Suggested Software:** The software consisting of the prescribed topics elaborated above should be procured and used.

- **Oxford Advanced Learner's Compass, 8<sup>th</sup> Edition**
- **DELTA's key to the Next Generation TOEFL Test: Advanced Skill Practice.**

**REFERENCES:**

1. Kumar, Sanjay and Pushp Lata. English for Effective Communication, Oxford University Press, 2015.
2. Konar, Nira. English Language Laboratories – A Comprehensive Manual, PHI Learning Pvt. Ltd., 2011.